

Physician/Nurse Mentoring Program

Details & Instructions to Apply 2020

Email: CCSA-MENTORPROGRAM@dignityhealth.org

Program Coordinator: Kelly Olney RN, 805-739-3590

Applications accepted: April 1st - April 24th 2020

Website: www.dignityhealth.org/central-coast/locations/marianregional/about-us/physician-mentoring-program

Program Date: Program runs June 22nd - August 7th 2020

Interview Dates: May 5th or 6th 2020 3pm - 6pm (you will be assigned **one** of these dates)

Mandatory Orientation Date: June 16th 2020 9:00am - 12:30pm (mandatory for anyone accepted in program)

TB Test Placement: May 11th 2020 or 13th 2020 3pm - 5pm (mandatory for anyone accepted in program)

TB testing Read Results: May 13th or 15th 3pm - 5pm (mandatory for anyone accepted in program)

Dear Applicant:

Thank you so much for your interest in the Physician/Nurse Mentorship Program. Please carefully read the details and instructions to apply below.

Details of the program include:

1. Students will be rotating through Arroyo Grande Community Hospital, French Hospital Medical Center and Marian Regional Medical Center as well as various clinics and offices on the central coast 2-5 days/week.
2. There will be a minimum age requirement of 17 years. You will need to provide a copy of your birth certificate with your application. You must turn 17 by the start of the program (June 22nd) *Note: those students that are 18 or over will need to consent and pass a background check that the hospital will provide. Applicants must be currently a High School Junior, High School Senior, or a college student.
3. First-time students will be given priority over returning students.
4. Applications will be accepted **ONLY** during the period of April 1st – April 24th 2020.
5. All applicants will be given an interview if application is complete and received by April 24, 2020 at 5pm.
6. The strongest candidates will be chosen to participate in the program based on the interview, application, professionalism and letters of recommendation. Letters of recommendation from a counselor or teacher will help the candidates' chance in getting in to the program, but are not required.
7. Students will be wearing lab coats and name badges provided by the program.
8. This year's program coordinator is Kelly Olney RN. She will be working closely with Erin Stevens RN, in the Dignity Health Education Department at Marian Regional Medical Center.
9. If you are accepted, **you MUST be available for the Orientation Date on Monday June 16, 2020 from 9am-12:30pm.** If you have a "special circumstance" that prevents you from attending this day contact Kelly Olney. Exceptions are rarely made.
10. This program **does not** work with the commitment of attending summer school classes. Most rotations are during the day 2-5 days a week. Please consider evening or online classes as an alternative.

Instructions to Apply:

1. Go to www.dignityhealth.org/marianregional/about-us/physician-mentoring-program
2. Review and discuss with parents.
3. Download 2020 Mentor Student Application and complete (**Print legibly**- neatness counts!)
 - Application- Have parent sign if under 18
 - Mentor Background Application- Complete background check forms if over 18. (Please make sure you put your initials in each box, not a check mark)
 - PPD and Immunization Form
4. Scan and email ALL of the following TOGETHER to: CCSA-MENTORPROGRAM@dignityhealth.org
 - Application
 - Birth Certificate
 - Immunization Records from your Physician (Please make sure these are up to date!)
 - PPD & Immunization form
 - Background check form (over 18) Pages 1-5 for your records, Complete pages 6-10.
 - All Letters of Recommendation(optional) to: CCSA-MENTORPROGRAM@dignityhealth.org
 - ***We will not accept incomplete applications or multiple emails of requirements one by one. Incomplete applications (missing documents) will be returned to sender to be resubmitted at one time. Please send all of the documents as an attachment. Do not send as a Google Doc, imbed the application in the body of the email, or send screen shots from your phone.***
5. If you cannot scan all of the documents you may bring them personally or mail to:

Marian Regional Medical Center
Attention: Kelly Olney – Education Dept. 4th Floor (Building 1)
1400 E. Church Street
Santa Maria CA 93454
6. Applications must be postmarked by April 22nd 2020. Only applications with ALL documents will be accepted.
7. TB testing is required. This will be provided by the mentor program free of charge. If you are currently in the Volunteer Program at one of the 3 hospitals, you may have already had a TB test which may be sufficient. We will accept a TB test if it is given within the year and does not expire within the dates of the program. Most State Universities also give free TB tests. If it is more convenient for you to have the TB test done at school please provide us with proof of the test before May 13th.
8. You will be contacted by email and assigned one of the following interview dates of May 5th or 6th. Time slots will be between 3pm-6pm each day. You will be asked to confirm your date and time via email.
9. If you have any questions or concerns about the program please email: CCSA-MENTORPROGRAM@dignityhealth.org.

Thank you for your interest in this exciting and important program.

Sincerely,

Kelly Olney, RN