

24 hour Cancellation & No-show Policy

It is our goal to accommodate all of our patients' needs to the best of our ability. To achieve this goal we ask that you please:

- 24 hours:** Call to cancel more than 24 hours before your appointment so that we can accommodate another patient in your place. Cancellations made less than 24 hours in advance are considered late cancellations. Appointments missed without an advance call are considered no-shows.
- 2 Appointments:** If you cancel late or no-show for two appointments, we will be unable to keep future appointments on the schedule for you. We will refer you back to your physician for your care.
- We understand that unexpected circumstances do occur. Please discuss them with your Therapist as needed.

Your signature below indicates that you have read and understand this policy.

Patient Signature

Environmental Policy

Some patients are sensitive to smell and sounds as they can interfere with treatment.

- Cell Phones:** We ask that you refrain from using your cell phone during your therapy appointment and please turn the ringer to mute.
- Fragrances:** We ask that you please refrain from wearing strong fragrances in the clinic because we provide therapy treatment in common areas.

We apologize for any inconvenience this may cause. It is our intent to meet the Therapy needs for as many patients as possible in a comfortable environment.

Your signature below indicates that you have read and understand this policy.

Patient Signature



450 Stanyan Street • San Francisco, CA 94117-1079 • (415) 668-1000

24 HOUR CANCELLATION AND NO-SHOW POLICY



ADMIT

Patient Identification: