



Volunteer Services

1420 South Central Avenue
Glendale, CA 91204-2594
(818) 502-2373
(818) 409-7781 Facsimile

Dear Volunteer Applicant,

Thank you, for your interest in volunteering at Glendale Memorial Hospital and Health Center (GMHHC). Please carefully read the enclosed application materials and general information regarding volunteering at our hospital.

As a volunteer you will have the opportunity to join our team of people dedicated to high quality patient care. Employees and volunteers at GMHHC are committed to providing services to patients with **Humankindness**. We honor the individual worth and dignity of each patient and members of their family. Everyone at GMHHC, whether involved in direct patient care, administrative or technical services, remains mindful that each of their roles affects patients and their families in a vital way, no matter how remote from patient care their role may appear.

Volunteering can be fun, but it is also a serious commitment. Therefore, offer your services only if you intend to do your best, have the time and ability to do so, and can accept guidance and supervision with enthusiasm. We receive significantly more applications than we have volunteer positions open, therefore, we may not be able to accommodate your request.

Once you have completed the enclosed forms and application please return it to the lobby front desk, or return it by mail. Upon our review, if your application is complete and meets our required criteria we will be able to satisfy your request. The Volunteer office will contact you regarding orientation and a letter or email will also be sent to you for the next orientation session. After you have attended the required orientation you will interview with me on a one-on-one basis regarding your placement requests. If you have any questions, please feel free to contact the Volunteer office at (818) 502-2373.

Sincerely,

Brenda Rodman, LCSW

Brenda Rodman
Director, Language and Volunteer Services

Encl: Application Package