

**External Candidates**

May 2019

Dear Applicant:

Thank you for your interest in the Versant® Transition Fellowship Program at Northridge Hospital Medical Center. This innovative program features a challenging program blending classroom didactics with clinical experience. Our next RN Transition Fellowship program will begin September 9, 2019. Completion will be based on 100% validation of competencies during your clinical hours.

**Positions are limited and early application is encouraged. Application period is open May 22, 2019 through May 31, 2109 at 11:59PM (ONLY).** Applications must be received by the deadline, no exceptions. Only application packets that are complete will be considered for the prescreening and interview process. To initiate the application process, please complete the online job application and submit the following items:

- Current resume
- Specialty/Unit Preference and shift (page 2 of this packet)
- Letter of Intent to include the following (maximum of 2 pages, double spaced. APA format *not* necessary):
  1. Explain why you are interested in the RN Transition Fellowship Program at Northridge Hospital Medical Center.
  2. Explain why you are interested in the unit or specialty field that you selected.
- Signed Licensure, Vacation and Employment Statement (page 3 of this packet)

**Please Note:** Required documents must be uploaded as attachments within your online application. If you are selected for an interview, you will be required to bring the original documents with you to the interview. *Again, all necessary requirements must be met before the applicant will be considered for an interview.* Only those applications submitted electronically will be considered.

After we have reviewed your application materials, you will be notified as to whether you have been selected to participate in a Dignity Health formal interview process. We do read every application we receive, so please be patient with us. ***Notifications for interviews will start beginning June or July 2019.*** All notifications are done online, through the Dignity Health Careers portal.

If you have any further questions, please contact Sylvia Munoz at (818) 885-8500 ext. 4623.

Warm Regards,

*Melinda Henry, BSN, RN, CWOCN*      *and*  
Melinda Henry, BSN, RN, CWOCN  
Program Managers, RN Residency and Transition

*Judith A. Sumner, BSN, RN-BC, PHN*  
Judith A. Sumner, BSN, RN-BC, PHN

***RN TRANSITION FELLOWSHIP PROGRAM***  
**SPECIALTY/UNIT PREFERENCE\***

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

***Note – There are four (4) Transition Fellow positions open at this time.***

**Directions:** Please indicate your first and 2<sup>nd</sup> choices by placing the number “1” and “2” in front of it.

- \_\_\_\_\_ Critical Care Night Shift (12 hrs)
- \_\_\_\_\_ Critical Care Night Shift (12 hrs)
- \_\_\_\_\_ Critical Care Day Shift (12 hrs)
- \_\_\_\_\_ Critical Care Day Shift (12 hrs)

***\*Please submit this form with your online application after completing.***

*Developed 2/2018*

*Revised: 7/13/2018, 4/15/2019*



**RN TRANSITION FELLOWSHIP PROGRAM**  
**Application for *RN Transition Fellowship***  
(i.e., current experience 1-5 years in acute healthcare setting)

***If you are scheduled for an interview***, you will need to bring the following original documents with you: signed licensure, vacation and employment statement

***If you are hired***, you will be required to provide the following documentation/information to Human Resources prior to starting the Transition Fellowship Program:

1. RN License (original needs to be presented)
2. Original American Heart Association BLS Healthcare Provider Card (valid for 6 months from start of program)
3. Copy of degree and/or required certificates awarded.

*If you are hired, you will complete an online PGA (Performance Gap Analysis) developed by Versant. Information will be sent to you with your acceptance letter.*

*Developed: 2/2018*

*Reviewed: 7/13/2018, 4/15/2019*